

Reference. No.																			
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SELF - ASSESSMENT GUIDE

Qualification:	CARPENTRY NC II		
Unit of Competency covered:	<ul style="list-style-type: none"> • Layout reference lines • Fabricate, install and remove wooden formworks • Install wooden door jamb, window frame and panels • Install ceiling and wall frames and panels • Fabricate and Install wooden stairs • Install wooden floor supports and panels • Fabricate and install roofing system • Fabricate and install wooden cabinet 		
Instruction:			
<ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart. • Place a tick in the appropriate box opposite each question to indicate your answer. 			
Can I?	YES	NO	
Prepare materials and hand tools *			
<ul style="list-style-type: none"> • Use personal protective equipment (PPE) in accordance with Rule 1080 of Occupational Safety and Health Standards 			
<ul style="list-style-type: none"> • Select and prepare materials and hand tools consistent with job requirements 			
Locate offset line established by the line and grade/ surveyor *			
<ul style="list-style-type: none"> • Follow related sketches and working drawings according to job requirements 			
<ul style="list-style-type: none"> • Locate and verify offset line/ building line 			
Establish required reference line *			
<ul style="list-style-type: none"> • Mark initial lines from offset lines in accordance with working drawings. 			
<ul style="list-style-type: none"> • Mark, square and plumb final reference lines in accordance with working drawings 			
<ul style="list-style-type: none"> • Mark exact location for door and window opening based on working drawing 			
<ul style="list-style-type: none"> • Check clearance of opening based on working drawings 			
Lay-out and cut dimension of form sheathings and stiffeners *			
<ul style="list-style-type: none"> • Measure and mark form sheathings and stiffeners according to job specifications. 			

<ul style="list-style-type: none"> • Lay out and cut form sheathings and stiffeners according to required dimensions. 		
Assemble and erect form panels and components *		
<ul style="list-style-type: none"> • Position and fix sheathings to stiffeners 		
<ul style="list-style-type: none"> • Check assembled form panels for squareness, levelness, plumbness and alignment. 		
<ul style="list-style-type: none"> • Position and fix primary and secondary supports to hold assembled form panels as per drawings. 		
<ul style="list-style-type: none"> • Check assembled form panels for compliance with job requirements. 		
Layout location *		
<ul style="list-style-type: none"> • Marks exact location for door and window opening based on working drawing 		
<ul style="list-style-type: none"> • Checks clearance of opening based on working drawings 		
Fix door jamb and panels *		
<ul style="list-style-type: none"> • Select and check assembled jamb and panels are for compliance with job requirements 		
<ul style="list-style-type: none"> • Temporarily position jamb to hold assembled panels as per drawings. 		
<ul style="list-style-type: none"> • Check installed jamb and panels for squareness, levelness, plumbness and alignment 		
<ul style="list-style-type: none"> • Position and fix jamb and panels to openings 		
Layout ceiling elevation, wall location and position of framing system*		
<ul style="list-style-type: none"> • Mark exact layout for ceiling and wall frames based on working drawings 		
Fix frames and panels*		
<ul style="list-style-type: none"> • Install frames based on specifications 		
<ul style="list-style-type: none"> • Check installed frames for squareness, levelness, plumbness and alignment. 		
<ul style="list-style-type: none"> • Fix panels to frames based on working drawings 		
Layout location and stair elevation *		
<ul style="list-style-type: none"> • Mark exact location of stairs including riser and thread based on working drawings 		
<ul style="list-style-type: none"> • Mark exact location of handrails and balusters based on working drawings 		
Place wooden stringer, thread, handrails and baluster *		

<ul style="list-style-type: none"> • Cut and fabricate wooden stringers based on working drawing and/or actual requirements 		
<ul style="list-style-type: none"> • Position and fix wooden stringer and thread based on working drawings. 		
<ul style="list-style-type: none"> • Check wooden stairs assembly for stability and firmness. 		
Layout truss location and elevation *		
<ul style="list-style-type: none"> • Mark exact location for roof truss assembly based on working drawing 		
Place wooden roof truss assembly and purlins *		
<ul style="list-style-type: none"> • Position and fix wooden roof truss assembly according to job requirements 		
<ul style="list-style-type: none"> • Check alignment of all installed wooden roof truss assembly based on job requirements 		
<ul style="list-style-type: none"> • Install purlins as per required spacing 		
Perform Housekeeping *		
<ul style="list-style-type: none"> • Recovers and stockpile materials such as scaffolding and formworks according to company rules and procedures 		
<ul style="list-style-type: none"> • Cleans and clears workplace of any obstructions and hazards before, during and after work 		
<ul style="list-style-type: none"> • Cleans tools, equipment and other materials after use 		
<p>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor</p>		
Candidate's Signature:	Date:	