

SELF-ASSESSMENT GUIDE

Qualification	HAIRDRESSING NC II	
COC 4	PERFORMING HAIRCUT	
Units of Competency covered:	<ul style="list-style-type: none"> • Perform Pre and post hair care activities • Perform basic hair cutting 	
Instruction: <ul style="list-style-type: none"> • Read each of the questions in the left-hand column of the chart • Place a check in the appropriate box opposite each question to indicate your answers. 		
Can I?	YES	NO
Perform Pre and Post Hair Care Activities		
• Assist client in accordance with salon procedures.		
• Assess built of the client to determined appropriate size of drapery to be used.		
• Provide client with appropriate clothing according to desired type of service, size and built.*		
• Advise the client to remove all jewelries and accessories*		
• Prepare and select necessary tools, supplies and materials according to the type of service. *		
• Check and analyze hair to determine appropriate shampoo and/or conditioner to be used in accordance with the type of hair damage. *		
• Shampoo and/or condition hair in accordance with the type of service and established or acceptable procedures.*		
• Provide first-aid treatment to the client or refer to a health personnel where necessary.*		
• Ensure client's safety and comfort during the entire process.*		
• Towel-dry and comb hair according to service requirements.		
• Blow dry hair according to service requirements and established or acceptable procedures.*		
• Apply finishing products on blow-dried hair according to product specification.		
• Clean, sanitize, and store tools and equipment according to OH&S requirements.*		
• Segregate and dispose wastes materials according to OH&S requirements.		
Perform Basic Hair Cutting		
• Extend appropriate courtesy to the client at all times.		
• Assess client's shape of face, head, length, and width according to his built and height.*		
• Analyze texture of hair according to style requirements and kinds of cutting to be administered.*		

• Present hair catalog and select hair cut styles to the client to be agree by both parties.*		
• Provide and use protective clothing according to health sanitation regulations.*		
• Shampoo and condition hair following salon procedures.		
• Prepare and use appropriate materials tools, and hair implements according to client's desires haircut and OH&S requirements.*		
• Perform haircut according to haircut styles and established or acceptable procedures.*		
• Ensure client's safety and comfort during the entire process.*		
• Provide first-aid treatment to the client or refer to a health personnel, where necessary.*		
• Check and blow dry hair for accuracy and finishing touches.*		
• Use finishing cutting tools according to haircut sytle.*		
• Apply and style hair finishing products as per client's requirements.		
• Confirm client's acceptance and make adjustments, if required.		
• Advise client on proper hair care maintenance.		
• Clean, sterilize, and store tools, implements, and equipment in accordance with salon policy.*		
• Dispose waste items properly in accordance with OH&S required practices*		
• Clean work area in preparation with the next activities		
Candidate's Name & Signature	Date	