

ANNUAL PROCUREMENT PROGRAM 2013
Office of The Deputy Director General for Sectoral TVET

Item No.	Article	Description	Unit Price (P)	Unit	1st Qtr.		2nd Qtr.		3rd Qtr.		4th Qtr.		Total	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
I. Supplies and Materials														
1	Air Freshener	aerosol type,280 ml/can, Glade Brand	114.40	can	5	572.00	5	572.00	5	572.00	5	572.00	20	2,288.00
2	Alcohol	rubbing,500ml.,70% isopropyl, Cleene brand	36.15	bottle	5	180.75	5	180.75	5	180.75	5	180.75	20	723.00
3	Acetate	Premium Grade, 210mm x 297mm(A-4)	200.00	box	2	400.00	2	400.00	2	400.00	2	400.00	8	1,600.00
4	Ballpoint Pen	fine point, black	8.00	each	10	80.00	10	80.00	10	80.00	10	80.00	40	320.00
5	Ballpoint Pen	fine point, blue	8.00	each	10	80.00	10	80.00	10	80.00	10	80.00	40	320.00
6	Ballpoint Pen	fine point, red	8.00	each	10	80.00	10	80.00	10	80.00	10	80.00	40	320.00
7	Battery	1.5 volts, size AA, 2 pcs./pack, Eveready	41.50	packet	10	415.00	5	207.50	10	415.00	5	207.50	30	1,245.00
8	Battery	size AAA, 2 pcs./packet, alkaline, Energizer	69.70	packet	5	348.50	5	348.50	5	348.50	5	348.50	20	1,394.00
9	Blade	for heavy duty cutter,(L500), 10 pcs/tube,	8.00	pack	1	8.00	0	0.00	1	8.00	0	0.00	2	16.00
10	Bulb	round bulb, 10 Watts, E27	12.00	pc	6	72.00	6	72.00	6	72.00	6	72.00	24	288.00
11	Clips	backfold, 25mm, 12 pcs per box, Prince brand	8.25	box	4	33.00	4	33.00	4	33.00	2	16.50	14	115.50
12	Clips	backfold, 50mm, 12 pcs per box, Prince brand	45.65	box	4	182.60	4	182.60	4	182.60	2	91.30	14	639.10
13	Clips	backfold, 19mm, 12 pcs per box, Prince brand	8.65	box	3	25.95	3	25.95	2	17.30	2	17.30	10	86.50
14	Clips	backfold, 32mm, 12 pcs per box, Prince brand	19.65	box	3	58.95	3	58.95	2	39.30	2	39.30	10	196.50
15	Clips	paper, Gem type, jumbo, vinyl coated, 50mm long,100s/box, Prince Brand	30.00	box	2	60.00	1	30.00	2	60.00	1	30.00	6	180.00
16	Clips	paper, Gem type,size 1, vinyl coated, 100s/box, Prince brand	20.00	box	2	40.00	2	40.00	2	40.00	2	40.00	8	160.00
17	Clips	double, 24mm, 12 pcs. Per box	10.95	box	2	21.90	1	10.95	2	21.90	1	10.95	6	65.70
18	Clips	double, 48mm, 12 pcs. Per box	37.57	box	1	37.57	2	75.14	1	37.57	2	75.14	6	225.42
19	Clips	double/binder, 19mm (3/4"), 12 pcs per box, UK Brand	7.00	box	2	14.00	2	14.00	2	14.00	2	14.00	8	56.00
20	Clips	double/binder, 32mm(1-1/4"), 12 pcs. per box, UK Brand	16.00	box	2	32.00	2	32.00	2	32.00	2	32.00	8	128.00
21	Compact Disc Rewritable	high speed, 700MB/80 min. capacity, 4x -12x CD drivers, slim case, Sky brand	26.95	piece	20	539.00	20	539.00	20	539.00	20	539.00	80	2,156.00
22	Compact Disc Recordable	minimum of 650MB, 70min, running time, Sky brand	10.80	piece	30	324.00	20	216.00	30	324.00	20	216.00	100	1,080.00
23	Correction Fluid	water base, white opaque, 20ml., Retouch Brand	12.00	bottle	2	24.00	2	24.00	2	24.00	2	24.00	8	96.00
24	Cutter	heavy duty retractable, L500	20.00	each	1	20.00	0	0.00	1	20.00	0	0.00	2	40.00
25	Data folder	with finger ring and clear plastic pockets for labels, 76mm x 229mm x 381mm (3"x9"x15"). Files Brand	70.00	piece	5	350.00	5	350.00	5	350.00	5	350.00	20	1,400.00
26	Detergent Powder	200 gm. Pouch, Surf	15.00	pouch	10	150.00	10	150.00	10	150.00	10	150.00	40	600.00
27	Disinfectant Spray	assorted scent, 340gm Endbac brand	150.00	can	5	750.00	5	750.00	5	750.00	5	750.00	20	3,000.00
28	Envelope	documentary, golden kraft, minimum of 150 gms., 254mm x 381mm (10"x15"), 500s/box	624.00	box	1	624.00	1	624.00	1	624.00	1	624.00	4	2,496.00

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					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
29	Envelope	expanding, kraft board, for legal size papers/documents, 100 pcs/box	514.80	box	2	1029.60	0	0.00	2	1029.60	0	0.00	4	2,059.20
30	Envelope	mailing, white, ordinary, 102mm x 241mm (4 1/8" x 9-1/2"), 70gsm., 500s/box	148.75	box	1	148.75	1	148.75	0	0.00	0	0.00	2	297.50
31	Envelope	documentary, kraft, minimum of gms., 229mm x 305mm (9"x12"), 500s/box	624.00	box	1	624.00	1	624.00	1	624.00	1	624.00	4	2,496.00
32	Envelope	mailing, white, with TESDA seal	2000.00	box	1	2000.00		0.00		0.00		0.00	1	2,000.00
33	Eraser	blackboard, 19mm.(3/4") thick felt, Excellent brand	7.30	each	1	7.30	0	0.00	1	7.30	0	0.00	2	14.60
34	Eraser	rubber, soft, pencil/draft writing, approx 60mm x 20mm x 10mm, EL-20 Brand	5.10	each	2	10.20	0	0.00	1	5.10	0	0.00	3	15.30
35	Fastener	for paper, 51mm capacity, metal, 50 sets/box Apple Brand	78.75	box	1	78.75	0	0.00	1	78.75	0	0.00	2	157.50
36	Folder	pressboard, plain, for legal size papers/documents, 100 pcs/box	625.35	box	1	625.35	0	0.00	1	625.35	0	0.00	2	1,250.70
37	Folder	file tagboard equivalent, 14 points, for legal size paper 100 pcs/package	243.70	pack	1	243.70	0	0.00	1	243.70	0	0.00	2	487.40
38	Folder	file tagboard equivalent, A4 size paper/document 0.36mm (14 pts) thickness, 100 pcs/package	252.75	pkg	1	252.75	1	252.75	1	252.75	0	0.00	3	758.25
39	Folder	clear plastic, L-type, 210 mm x 297 mm, A4 size 50 pcs/pack	195.75	pack	1	195.75	1	195.75	1	195.75	1	195.75	4	783.00
40	Folder	clear plastic, L-type, 216 mm x 330 mm, legal size 50 pcs/pack	188.25	pack	1	188.25	0	0.00	0	0.00	0	0.00	1	188.25
41	Folder	morocco/fancy, with plastic grip, assorted colors, for legal size papers/documents, 50 pcs./package	223.60	pkg	1	223.60	1	223.60	1	223.60	1	223.60	4	894.40
42	Folder	fancy, for A4 size paper/document, min thickness of 0.24mm, 240mm x 320mm, assorted colors . 50 pcs./bundle	182.00	bundle	2	364.00	0	0.00	2	364.00	0	0.00	4	728.00
43	Furniture Cleaner	aerosol type, multi-purpose, 330ml/can, Pledge brand	120.00	can	4	480.00	4	480.00	4	480.00	4	480.00	16	1,920.00
44	Garden Supplies	Fertilizer, soil	600.00	pkg	2	1200.00	0	0.00	2	1200.00	0	0.00	4	2,400.00
45	Glue	all purpose, in jar w/ applicator, 300 grams, Livins brand	50.00	jar	2	100.00		0.00	2	100.00		0.00	4	200.00
46	Index Tab	self-adhesive, assorted colors, 5 sets/box, Kleerview brand	50.00	box	1	50.00	1	50.00	1	50.00	1	50.00	4	200.00
47	Ink Cartridge	HP 920 - Black for HP Officejet 7000	1000.00	piece	10	10000.00	0	0.00	10	10000.00	0	0.00	20	20,000.00
48	Ink Cartridge	HP 920 - Cyan for HP Officejet 7000	800.00	piece	10	8000.00	0	0.00	10	8000.00	0	0.00	20	16,000.00
49	Ink Cartridge	HP 920 - Magenta for HP Officejet 7000	800.00	piece	10	8000.00	0	0.00	10	8000.00	0	0.00	20	16,000.00
50	Ink Cartridge	HP 920 - Yellow for HP Officejet 7000	800.00	piece	10	8000.00	0	0.00	10	8000.00	0	0.00	20	16,000.00
51	Ink Cartridge	HP 704 - CN693A Tri color Cartridge	800.00	piece	10	8000.00	0	0.00	10	8000.00	0	0.00	20	16,000.00
52	Ink Cartridge	HP 704 - CN692A Black Cartridge	600.00	piece	10	6000.00	0	0.00	10	6000.00	0	0.00	20	12,000.00
53	Insecticide	Aerosol type, 500ml (420g)/can, Raid Germkill/Max brand	160.00	can	6	960.00	6	960.00	6	960.00	6	960.00	24	3,840.00
54	Laminating Film	A4	200.00	pack	1	200.00	1	200.00	1	200.00	1	200.00	4	800.00
55	Laser Copy	Alpine brand, A4, pink	190.00	ream	2	380.00	0	0.00	1	190.00	0	0.00	3	570.00
56	Laser Copy	Alpine brand, A4, yellow	190.00	ream	2	380.00	0	0.00	1	190.00	0	0.00	3	570.00
57	Laser Copy	Alpine brand, A4, blue	190.00	ream	2	380.00	0	0.00	1	190.00	0	0.00	3	570.00
58	Laser Copy	Alpine brand, A4, green	190.00	ream	2	380.00	0	0.00	1	190.00	0	0.00	3	570.00
59	Liquid hand Soap	Wish Peach Passion Moisturizing Hand wash, 500ml	150.00	bottle	1	150.00	1	150.00	1	150.00	1	150.00	4	600.00
60	Marker	fluorescent, assorted colors, 3 colors/set, Stabilo Brand	89.35	set	2	178.70	2	178.70	2	178.70	2	178.70	8	714.80
61	Marking Pen	for whiteboard, non-toxic, black, Stabilo Brand	25.90	each	5	129.50	3	77.70	3	77.70	3	77.70	14	362.60

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62	Marking Pen	for whiteboard, non-toxic, red, Stabilo Brand	25.90	each	5	129.50	3	77.70	3	77.70	3	77.70	14	362.60
63	Marking Pen	for whiteboard, non-toxic, blue, Stabilo Brand	25.90	each	5	129.50	3	77.70	3	77.70	3	77.70	14	362.60
64	Marking Pen	felt tip, medium pt., permanent black, Pentel brand	30.00	each	5	150.00	2	60.00	3	90.00	2	60.00	12	360.00
65	Marking Pen	felt tip, medium pt., permanent blue, Pentel brand	30.00	each	5	150.00	2	60.00	3	90.00	2	60.00	12	360.00
66	Marking Pen	felt tip, medium pt., permanent red, Pentel brand	30.00	each	5	150.00	2	60.00	3	90.00	2	60.00	12	360.00
67	Note Pad	76mm x 76mm, (3" x 3"), 3M brand	18.00	pad	10	180.00	3	54.00	10	180.00	3	54.00	26	468.00
68	Note Pad	102mm x 152mm, (4" x 6"), 100 sheets per pad, assorted colors, 3M brand	30.00	pad	3	90.00	1	30.00	3	90.00	1	30.00	8	240.00
69	Notebook	stenographers, GSP bond, 40 leaves, Cosmic Brand	7.80	each	10	78.00	0	0.00	10	78.00	0	0.00	20	156.00
70	Paper	thermal, 210mm x 30M, 12mm(1/2")core, Max Brand	35.00	roll	20	700.00	15	525.00	20	700.00	15	525.00	70	2,450.00
71	Paper	bond, Premium Grade, 210mm x 297mm(A-4), 80 gms.	162.00	ream	30	4860.00	30	4860.00	30	4860.00	30	4860.00	120	19,440.00
72	Paper	bond, Premium Grade, 216mmx 330mm (8 1/2" x 13"), legal, 80 gsm.	165.00	ream	2	330.00	2	330.00	2	330.00	2	330.00	8	1,320.00
73	Paper	bond, Premium Grade, 216mmx 330mm (8 1/2" x 13"), legal, 80 gsm.	420.00	ream	5	2100.00			5	2100.00			10	4,200.00
74	Paper	bond, Premium Grade, A3, 80 gsm.	600.00	ream	5	3000.00			5	3000.00			10	6,000.00
75	Paper	ruled pad, non-blot, 216mm x 330mm, 100 sheets Apollo Brand	20.00	pad	2	40.00	1	20.00	2	40.00	1	20.00	6	120.00
76	Pencil	lead, with eraser, Apsara brand	35.00	dozen	2	70.00	1	35.00	2	70.00	1	35.00	6	210.00
77	Post It	3M, 3 x 3	40.00	piece	10	400.00	10	400.00	10	400.00	10	400.00	40	1,600.00
78	Post It	3M, 3 x 4	50.00	piece	10	500.00	10	500.00	10	500.00	10	500.00	40	2,000.00
79	Puncher	heavy duty, with two-hole guide approx 6.5mm diameter in hole	513.25	each	1	513.25	0	0.00	0	0.00	0	0.00	1	513.25
80	Push Pins	hammer head type, assorted colors, 100's/box, Prince brand	15.00	box	2	30.00	2	30.00	2	30.00	2	30.00	8	120.00
81	Rags	cotton, approx. 203 mm (8") in diameter	30.00	kilo	5	150.00	5	150.00	5	150.00	5	150.00	20	600.00
82	Record Book	300 pages, non-blot, 215mm x 275mm, 55 gms, smythe sewn, with "Official Record Book" printing	70.40	book	3	211.20	2	140.80	3	211.20	2	140.80	10	704.00
83	Record Book	500 pages, non-blot, 215mm x 275mm, 55 gms, smythe sewn, with "Official Record Book" printing	93.60	book	3	280.80	1	93.60	3	280.80	1	93.60	8	748.80
84	Ribbon	nylon, for manual typewriter, Steve brand	16.00	spool	1	16.00	1	16.00	1	16.00	1	16.00	4	64.00
85	Ring Binder	12mm x 1.12M (1/2" x 44M"), plastic, assorted colors	6.00	each	5	30.00	5	30.00	5	30.00	5	30.00	20	120.00

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86	Ring Binder	19mm x 1.12M (3/4" x 44M"), plastic, assorted colors	9.00	each	5	45.00	5	45.00	5	45.00	5	45.00	20	180.00
87	Ring Binder	24mm x 1.12M (1" x 44M"), plastic, assorted colors	15.00	each	5	75.00	5	75.00	5	75.00	5	75.00	20	300.00
88	Rubber band	#18, 400qms./box, MO Brand	99.75	box	1	99.75	0	0.00	1	99.75	0	0.00	2	199.50
89	Ruler	plastic 305mm (12"), Prince Brand	5.00	each	0	0.00	1	5.00	1	5.00	0	0.00	2	10.00
90	Ruler	plastic 457mm (18"), Prince Brand	15.00	each	1	15.00	0	0.00	1	15.00	0	0.00	2	30.00
91	Scissors	size 15cm (6"), heavy duty	30.00	pair	3	90.00	0	0.00	0	0.00	0	0.00	3	90.00
92	Scouring Pad	economy size, 140mm x 220mm, color green	50.00	each		0.00		0.00		0.00		0.00	0	0.00
93	Sign Pen	high tech pen, black, PILOT brand	50.00	each	10	500.00	10	500.00	10	500.00	10	500.00	40	2,000.00
94	Sign Pen	high tech pen, blue, PILOT brand	50.00	each	10	500.00	10	500.00	10	500.00	10	500.00	40	2,000.00
95	Stamp Pad	felt pad, 70mm x 100mm, Joy Brand	30.00	each	1	30.00	0	0.00	1	30.00	0	0.00	2	60.00
96	Stamp Pad Ink	violet, 50 ml, with applicator, Eveready brand	30.00	bottle	1	30.00	1	30.00	1	30.00	1	30.00	4	120.00
97	Staple Wire	standard No. 35, 5000s/box, Joy Brand	35.25	box	1	35.25	1	35.25	1	35.25	1	35.25	4	141.00
98	Staple Wire	No. 10-1M, 1000s/box, Max Brand	36.00	each	1	36.00	1	36.00	1	36.00	1	36.00	4	144.00
99	Staple Wire Remover	twin jaws, Prince Brand	10.00	each	2	20.00	0	0.00	2	20.00	0	0.00	4	40.00
100	Stapler	heavy duty, Sirich brand	150.00	each	2	300.00	0	0.00	2	300.00	0	0.00	4	600.00
101	Sticker paper	A4 size, plain white paper	250.00	ream	1	250.00		0.00	1	250.00		0.00	2	500.00
102	Tape	electrical, 19mm. X 16 M, assorted colors, Armak brand	30.00	roll	1	30.00	1	30.00	1	30.00	1	30.00	4	120.00
103	Tape	masking, 48mm (2") width, usable length of 50M, Shurtape brand	60.00	roll	3	180.00	1	60.00	2	120.00	1	60.00	7	420.00
104	Tape	masking, 24mm (1") width, usable length of 50M, Shurtape brand	35.00	roll	3	105.00	1	35.00	2	70.00	1	35.00	7	245.00
105	Tape	transparent, 24mm (1") width, usable length of 50M, Shurtape brand	20.00	roll	3	60.00	2	40.00	2	40.00	2	40.00	9	180.00
106	Tape	transparent, 48mm (2") width, usable length of 50M, Shurtape brand	30.00	roll	3	90.00	2	60.00	2	60.00	2	60.00	9	270.00
107	Tape	packaging, 48mm width, approx. 50M length	20.00	roll	1	20.00	1	20.00	2	40.00	2	40.00	6	120.00
108	Tape Dispenser	heavy Duty for 24mm(1") width transparent tape, Prince brand	50.45	each	0	0.00	1	50.45		0.00	0	0.00	1	50.45
109	Tissue	toilet, 250 twin-ply sheets, 12 rolls/ pack White Dove brand	80.00	pkg	5	400.00	5	400.00	5	400.00	5	400.00	20	1,600.00
110	Tissue	facial, Kleenex Brand	25.00	box	2	50.00	2	50.00	2	50.00	2	50.00	8	200.00
111	Toner Cartridge	Toner Part No. Q5949A for Laserjet 1320	2905.35	pc.	2	5810.70	1	2905.35	2	5810.70	1	2905.35	6	17,432.10
112	Transparency Film	A4 size, 100s/box, Superfax brand	250.00	box	1	250.00	0	0.00	0	0.00	1	250.00	2	500.00
SUB-TOTAL						87,793.37		21,144.44		83,354.32		20,821.39		213,113.52
II. Subscription of Newspapers and Magazines														
1	The Philippine Daily Inquirer	subscription for one year (Mondays to Fridays)	18.00	pc.	60	1,080.00	60	1,080.00	60	1,080.00	60	1,080.00	240	4,320.00
2	The Philippine Star	subscription for one year (Mondays to Fridays)	20.00	pc.	60	1,200.00	60	1,200.00	60	1,200.00	60	1,200.00	240	4,800.00
3	Harvard Business Review Magazine	subscription for one year	1,190.00	pc	3	3,570.00	3	3,570.00	2	2,380.00	2	2,380.00	10	11,900.00
SUB-TOTAL						2,280.00		2,280.00		2,280.00		2,280.00		21,020.00

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III. Office Equipment / Other office supplies														
1	Punching/Binding Machine	two (2) hand lever system, 34cm or 14" punching width adjustable to any format, binds 425 sheets or up to 2" thick brand new	12,220.00	unit	1	12,220.00	0	0.00	0	0.00	0	0.00	1	12,500.00
2	Submersible Pump	high quality SP-980, Resun brand	400.00	unit	3	1,200.00	2	800.00	3	1,200.00	2	800.00	10	4,000.00
3	Calling Card	per attachment	3,000.00	500 pcs.	1	3,000.00							1	3,000.00
SUB-TOTAL														19,500.00
GRAND TOTAL														253,633.52