

PROJECT PROCUREMENT MANAGEMENT PLAN

For the Calendar Year 2013

(SUPPLIES AND MATERIALS)

Office : I : Office of the Director General Proper

Program/Project: Oj

Fund: 101

Item No.	ARTICLE	DESCRIPTION	Unit Price	Unit	1st Qtr.		2nd Qtr.		3rd Qtr.		4th Qtr.		Total	
					Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Amount
1	AIR FRESHENER	aerosol type, 280 ml/can	89.70	roll	3	269.10			3	269.10			6	538.20
2	ALCOHOL	rubbing 70% isoproply	37.52	bottle	2	75.40	2	75.40	2	75.40	2	75.40	8	301.60
3	BALLPOINT PEN	fine point, black	5.00	each	10	50.00	10	50.00	10	50.00	10	50.00	40	200.00
4	BATTERY	size AA, Alkaline, 2 pcs/packet	26.52	packet	5	132.60	5	132.60	5	132.60	5	132.60	20	530.40
5	BATTERY	size AAA, Alkaline, 2 pcs/packet	15.59	packet	5	77.95	5	77.95	5	77.95	5	77.95	20	311.80
6	CALLING CARD	Emmanuel Joel J. Villanueva	6.00	piece	1000	6,000.00							1000	6,000.00
7	DOUBLE CLIP	backfold, 19mm	6.80	box	10	68.00							10	68.00
8	DOUBLE CLIP	backfold, 50mm	38.50	box	10	38.50							10	38.50
9	CORRECTION FLUID	Waterbase	9.82	bottle	5	49.10							5	49.10
10	CD RECORDABLE	min, 650 MB 70 running time	9.36	each	10	93.60			10	93.60			20	187.20
11	DATA FILE BOX	closed ends, made of chipbd	61.36	bx	5	306.80							5	306.80
12	DATA FILE FOLDER	2 hole 3" long H type	66.56	each	10	665.60			10	665.50			20	1,331.20
13	DVD RECORDABLE	16X speed 4.7 GB capacity	13.52	piece	5	67.60			5	67.60			10	135.20
14	DVD REWRITABLE	4X speed 4.7 GB capacity	20.80	piece	5	104.00			5	104.00			10	208.00
15	ENVELOPE	Expanding Kraft board, 100/bx	618.80	box	1	618.80							1	618.80
16	ENVELOPE	documentary golden kraft, A4	436.80	box	1	436.80							1	436.80
17	ENVELOPE	documentary, golden kraft, legal size	477.15	box	1	477.15							1	477.15
18	ENVELOPE	TESDA Stationery	1,550.00	box	2	3,100.00							2	3,100.00
19	FILE ORGANIZER	expanding, 13 inside pockets	83.20	each	2	166.40							2	166.40
20	FOLDER	file, tagboard equivalent, 14 points, for A4 size paper/documents, 100 pcs/package	253.76	package	1	253.76							1	253.76
	FOLDER	file, tagboard equivalent, 14 points, for legal size paper/documents, 100 pcs/package	413.95	package	1	413.95							1	413.95
	FOLDER	Morocco/fancy, w/ plastic grip, assrted colors, legal size 25 pcs/bundle	196.45	package	2	392.90							2	392.90
	FLASH DRIVE	4GB capacity, USB version	462.80	piece	4	925.60							2	925.60
	INK CARTRIDGE	HP 702, Black	1,350.00	cart	5	6,750.00	5	6,750.00	5	6,750.00	5	6,750.00	20	27,000.00
	INK CARTRIDGE	HP 704 Colored	520.00	cart	12	6,240.00	12	6,240.00	12	6,240.00	12	6,240.00	48	24,960.00
	INK CARTRIDGE	HP 704 (black)	520.00	cart	12	6,240.00	12	6,240.00	12	6,240.00	12	6,240.00	48	24,960.00
	INK CARTRIDGE	HP Ink, Black (18)	809.88	cart	5	4,049.40	5	4,049.40	5	4,049.40	5	4,049.40	20	16,197.60
	INK CARTRIDGE	HP Ink, Magenta (18)	809.88	cart	2	1,619.76	2	1,619.76	2	1,619.76	2	1,619.76	8	6,479.04
	INK CARTRIDGE	HP Ink, Cyan	809.88	cart	2	1,619.76	2	1,619.76	2	1,619.76	2	1,619.76	8	6,479.04
	INK CARTRIDGE	HP Ink, Yellow (18)	809.88	cart	2	1,619.76	2	1,619.76	2	1,619.76	2	1,619.76	8	6,479.04
	INSECTICIDE	aerosol type 280 ml/can	114.40	can	1	114.40			1	114.40			2	228.80
	MAGAZINE FILE BOX	114mmX29mmX267mm	60.81	piece	3	182.43							3	182.43

MARKER	fluorescent, assorted colors, 3 colors/set	41.60	set	5	208.05	5	208.05	5	208.05	5	208.05	20	832.20
MARKING PEN	felt tip, medium point, permanent, black	13.00	each	5	65.00	5	65.00	5	65.00	5	65.00	20	260.00
MARKING PEN	felt tip, medium point, permanent, blue	13.00	each	5	65.00	5	65.00	5	65.00	5	65.00	20	260.00
MARKING PEN	felt tip, medium point, permanent, red	13.00	each	5	65.00	5	65.00	5	65.00	5	65.00	20	260.00
MARKING PEN	white board, blue	13.42	each	5	67.10	5	67.10	5	67.10	5	67.10	20	268.40
MARKING PEN	white board, red	13.42	each	5	67.10	5	67.10	5	67.10	5	67.10	20	268.40
MARKING PEN	white board, black	13.42	each	5	67.10	5	67.10	5	67.10	5	67.10	20	268.40
NOTEBOOK	Stenographer's	7.70	each	5	38.50	5	38.50	5	38.50	5	38.50	20	154.00
NOTE PAD	76mmX76xx (3"x3")	34.32	pad	5	171.60	5	171.60	5	171.60	5	171.60	20	686.40
NOTE PAD	75mmX102mm (3"X4")	57.20	pad	5	286.00	5	286.00	5	286.00	5	186.00	20	1,144.00
PAPER	bond, Prem. A4	128.11	ream	30	3,843.30	30	3,843.30	30	3,843.30	30	3,843.30	120	15,373.20
PAPER	bond, for PPC Legal size	154.75	ream	5	773.75							5	773.75
PAPER	ruled pad, non-blot, 216mm x 330mm, 100 sheets,	20.57	pad	3	61.71							3	61.71
PAPER	thermal, 210mmx30M, 12mm (1/2") core	36.19	roll	10	361.90	10	361.90	10	361.90	10	361.90	40	1,447.60
PAPER	TESDA Letterhead/ TUD SUD	1,450.00	rm	5	7,250.00							5	7,250.00
PAPER FASTENER	nonrust metal 50/sets per box	83.08	box	2	166.16							2	166.16
PAPER CLIP	paper gem type, jumbo vinyl /plastic coated. 50mm long 100/bx	7.80	box	5	39.00	5	39.00	5	39.00	5	39.00	20	156.00
PAPER CLIP	50mm long asrpt. Colors 100 pcs/bx	15.27	box	5	76.35	5	76.35	5	76.35	5	76.35	20	305.40
PASTE	solid w/ water well applicator	21.84	each	3	65.52	3	65.52	3	65.52	3	65.52	12	262.08
PENCIL	lead w/ eraser	34.20	dozen	3	102.60	3	102.60	3	102.60	3	102.60	12	410.40
PREPAID CARD	Smart	500.00	each	3	1,500.00	3	1,500.00	3	1,500.00	3	1,500.00	12	6,000.00
PREPAID CARD	Globe	500.00	each	6	3,000.00	6	3,000.00	6	3,000.00	6	3,000.00	24	12,000.00
MAP PIN	hammer head type, asst. colors	36.40	case	2	41.20							2	41.20
RAG	cotto approx/ 203 mm(8") dia	46.80	kilo	1	46.80	1		1	46.80			2	93.60
RECORD BOOK	500 pages, 215mm X 275mm	91.52	book	3	274.56							3	274.56
RING BINDER	1" X 44 plastic	12.48	each	10	124.80							10	124.80
SCISSOR	158mm min, length, systematic, joy	17.35	scissor	3	52.05							3	52.05
SIGN PEN	Uniball Gel Impact	86.00	each	12	1,032.00	12	1,032.00	12	1,032.00	12	1,032.00	48	4,128.00
SIGN PEN	black, liquid gel ink	39.50	each	10	431.40							10	431.40
SHARPENER	pencil, manual mountable type	147.35	each	1	147.35							1	147.35
STAMP PAD	felt pad, 70mm x 100mm	24.84	each	2	49.68							2	49.68
STAMP PAD INK	violet, 50ml., with applicator	21.84	bottle	3	65.52			3	65.52			6	131.04
STAPLER	standard type	162.84	each	2	325.68							2	325.68
STAPLE WIRE	standard, #35, 5000s/box	25.98	box	5	129.90			5	129.90			10	259.80
STAPLE REMOVER	twin jaws, made of metal	17.97	each	5	89.85							5	89.85
TAPE	masking, 24mm (1") width, usable length of 50M	31.65	roll	3	94.95							5	94.95
TAPE	packaging, 48mm (2") width, approx. length of 50M	27.92	roll	5	139.60							5	139.60
TAPE	transparent, 24mm (1") width, usable length of 50M	13.97	roll	5	69.85	5	69.85	5	69.85	5	69.85	20	279.40

TRANSPARENT FILM	Colored	590.66	pack	1	590.66						1	590.66	
TOILET TISSUE	250 twin-ply sheets, 12 rools/ package	61.15	package	3	183.45	3	183.45	3	183.45	3	183.45	12	733.80
TYPEWRITER RIBBON	Electric Typewriter	150.00	rl	5	750.00						5	750.00	
TIRES, GOODYEAR	Nissan Sentra , 185/65 R 14	3,900.00	tire	4	15,600.00			4	15,600.00		8	31,200.00	
TIRES	Starex, 205/70 R15	4,000.00	tire	4	16,000.00						4	16,000.00	
BATTERY	3SM Motolite	3,500.00	battery	1	3,500.00						1	3,500.00	
BATTERY	2SM Motolite	2,500.00	battery	2	5,000.00						2	5,000.00	
SANDY BRIDGE DESK	Intel Core	23,590.00	units	2	47,180.00						2	47,180.00	
	TOP PC Package												
COLORED PRINTER		4,800.00	sets	2	9,600.00						2	9,600.00	
TWINE	plastic, one kilo	62.40	roll	1	62.40			1	62.40		2	124.80	
WRAPPING PAPER	kraft, 65 gsm, 910mm width, approx. 40M (3kgs.)	91.55	roll	1	91.55						1	91.55	
TOTALS:					137,450.31		39,849.05		57,067.87		39,749.05	300,000.00	