

**ANNUAL PROCUREMENT PROGRAM
PUBLIC INFORMATION OFFICE
OFFICE OF DIRECTOR GENERAL
For the Calendar Year 2013**

Programs/Projects: SOCIAL MARKETING AND ADVOCACY

Item No.	Article/s	Description	Unit Price	Unit	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Total		
					Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	
I. TVET Social Marketing Advocacy and Advocacy Program															
1	Multimedia promotion and advocacy	To promote and sustain a favorable public awareness of TESDA	1,800,000.00											1,800,000.00	
	A) Communication Plan														-
	B) Press Releases Published														-
	C) Radio/TV Guesting														-
	D) TESDA Column														-
	E) National broadsheets, tabloids monitoring														-
	F) Messages/speeches published/delivered														-
	G) Official Facebook Account monitored and updated														-
	H) Search for TESDA Best Batang TESDA														-
2	Participation in Fora, Exhibits & Fairs		100,000.00											100,000.00	
3	Conduct of press Conferences, briefings/meetings		100,000.00											100,000.00	
4	Development and Dissemination of Information, Education and Communication (IEC) Materials		629,174.76											629,174.76	
	A) TESDA Today Newsletter editions printed/published													-	
	B) TESD Success stories documented and compiled													-	
	C) TESDA streamers, banners, AVPs and other format materials designed, printed and distributed													-	
	D) Corporate information editing and design services to other TESDA units provided													-	
	E) Corporate items, giveaways and tokens layout design													-	

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					Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.
5	Management of TESDA Guided Tour		250,000											250,000.00
6	Analysis of Customers Satisfaction Survey Results		150,000											150,000.00
7	Staff Development Program		50,000											50,000.00
8	General Administrative Support		250,000											250,000.00
														-
SUBTOTAL														3,329,174.76
III. Supplies and Materials														
1	Air freshener, 280 ml/150g minimum	Lysol (Anti-Bacterial)	243.00	can	12	2,916.00			12	2,916.00			24	5,832.00
2	Alcohol, 68% - 72% ethanol (eth)	colorless clear liquid, fully	39.00	bottle	12	468.00			12	468.00			24	936.00
3	Battery	Double A (energizer)	48.00	pack	12	576.00			12	576.00		-	24	1,152.00
4	Brother TONER	Brother Toner cartridge TN	5,000.00	each	2	10,000.00	2	10,000.00	2	10,000.00	2	10,000.00	8	40,000.00
5	CD Label		100.00	pack	50	5,000.00	50	5,000.00	50	5,000.00	50	5,000.00	200	20,000.00
6	CD-R	Imation Lightscribe	300.00	pack	50	15,000.00	50	15,000.00	50	15,000.00	50	15,000.00	200	60,000.00
7	Clip, backhold, 19mm	(3/4"), all metal, 12 pieces per box.	6.76	box	10	67.60	10	67.60	10	67.60	10	67.60	40	270.40
8	Clip, backhold, 25mm	all metal, 12 pices per box.	11.44	box	10	114.40	10	114.40	10	114.40	10	114.40	40	457.60
9	Clip, backhold, 32mm	all metal, 12 pices per box.	13.26	box	10	132.60	10	132.60	10	132.60	10	132.60	40	530.40
10	Clip, backhold, 50mm	(2"), all metal, 12 pieces per box.	39.52	box	10	395.20	10	395.20	10	395.20	10	395.20	40	1,580.80
11	Correction Fluid	Water based, white opaque, no	15.00	bottle	3	45.00	3	45.00	3	45.00	3	45.00	12	180.00
12	Cutter, for general purpose	heavy duty, plastic molded	24.96	piece	1	24.96	1	24.96	1	24.96	1	24.96	4	99.84
13	Data File Box, 128mm x 229mm x 405 mm	closed ends, made of	69.77	box	6	418.62			6	418.62			12	837.24
14	Data Folder, 76 mm x 229 mm x 383mm	76 mmx229mmx381	77.26	piece	6	463.56		-	6	463.56		-	12	927.12
15	Detergent Powder	all purpose, 500 grams per plastic	35.00	pouch	2	70.00	2	70.00	2	70.00	2	70.00	8	280.00
16	Dishwashing liquid bottle	Joy antibacterial	96.00	bottle	10	960.00		-		-	10	960.00	20	1,920.00
17	Disinfectant Spray	Baygon	119.39	can	12	1,432.68		-		-	12	1,432.68	24	2,865.36
18	DVD CD	Imation Lightscribe	20.00	pack	50	1,000.00	50	1,000.00	50	1,000.00	50	1,000.00	200	4,000.00
19	Envelope, documentary, A4 Size	paper/document, 229mm x	648.96	box	25	16,224.00		-		-	25	16,224.00	50	32,448.00
20	File Organizer, expanding, plastic, legal	with 12 inside pockets with	69.11	piece	25	1,727.75	25	1,727.75	25	1,727.75	25	1,727.75	100	6,911.00
21	Folder	Long and short & A4 size color	12.00	box	25	300.00	25	300.00	25	300.00	25	300.00	100	1,200.00

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					Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.
22	Folder	Clear plastic	20.00	pack	25	500.00	25	500.00	25	500.00	25	500.00	100	2,000.00
23	Envelope	Brown envelope (short)	12.00	box	25	300.00	25	300.00	25	300.00	25	300.00	100	1,200.00
24	Glue, all purpose, 200 gms.	minimum gross weight, in jar with	37.62	Jar	6	225.72	6	225.72	6	225.72	6	225.72	24	902.88
25	Hand Soap	Anti-Bacteria (Bonus)	110.00	pc	2	220.00	2	220.00	2	220.00	2	220.00	8	880.00
26	Ink Cartridge	Ink Cartridge 703 blk & 703 tricolor	1,300.00	each	6	7,800.00	6	7,800.00	6	7,800.00	6	7,800.00	24	31,200.00
27	Ink Cartridge	Ink Cartridge 74 blk & 75 tricolor	1,300.00	each	6	7,800.00	6	7,800.00	6	7,800.00	6	7,800.00	24	31,200.00
28	Ink Cartridge	Ink Cartridge HP 60blk & 60 tri	400.00	each	6	2,400.00	6	2,400.00	6	2,400.00	6	2,400.00	24	9,600.00
29	Ink Cartridge	Cartridge HP 97 blk	1,500.00	each	6	9,000.00	6	9,000.00	6	9,000.00	6	9,000.00	24	36,000.00
30	Ink Cartridge	Cartridge HP 96 tri	1,500.00	set	6	9,000.00	6	9,000.00	6	9,000.00	6	9,000.00	24	36,000.00
31	Toner	Canon C-e	6,000.00	each	1	6,000.00		-		-		-	1	6,000.00
32	Kodak Paper	Kodak Ultima Photo Paper	250.00	pack	20	5,000.00	20	5,000.00	20	5,000.00	20	5,000.00	80	20,000.00
33	Bond Paper	A3 Band Paper	500.00	roll	6	3,000.00	6	3,000.00	6	3,000.00	6	3,000.00	24	12,000.00
34	Magazine File Box	Large	49.95	each	5	249.75	5	249.75	5	249.75	5	249.75	20	999.00
35	Marking Pen, Black	Mon Ami Brand	15.00	piece	10	150.00	10	150.00	10	150.00	10	150.00	40	600.00
36	Marking Pen, for whiteboard, blk	Mon Ami Brand	15.00	piece	10	150.00	10	150.00	10	150.00	10	150.00	40	600.00
37	Marking Pen, Permanent, Blue	Mon Ami Brand	15.39	piece	10	153.90	10	153.90	10	153.90	10	153.90	40	615.60
38	Note pad	post-it assorted colors	65.00	pad	10	650.00	10	650.00	10	650.00	10	650.00	40	2,600.00
39	Note pad	stickee brand, 3x4	65.00	pad	6	390.00		-	6	390.00		-	12	780.00
40	Notebook	Steno notebook	75.00	each	6	450.00	6	450.00	6	450.00	6	450.00	24	1,800.00
41	Tissue	Bathroom Tissue	129.00	ream	10	1,290.00	10	1,290.00	10	1,290.00	10	1,290.00	40	5,160.00
42	Paper	al paper (assorted)	385.00	pack	50	19,250.00	50	19,250.00	50	19,250.00	50	19,250.00	200	77,000.00
43	Paper	Bond paper A4 size	35.00	pack	6	210.00	6	210.00	6	210.00	6	210.00	24	840.00
44	Paper Clip, 32mm min.	Paper, gem type, vinyl coated.	85.00	box	10	850.00	10	850.00	10	850.00	10	850.00	40	3,400.00
45	Paper Fastener	metal, non-corrosive, non	157.00	box	10	1,570.00	10	1,570.00	10	1,570.00	10	1,570.00	40	6,280.00
46	Paper, for PPC, A4 size	210mm x 297mm, 70 gsm.	400.00	ream	10	4,000.00	10	4,000.00	10	4,000.00	10	4,000.00	40	16,000.00
47	Photo Paper Glossy	Elit premium Photo Paper	219.00	pack	10	2,190.00	10	2,190.00	10	2,190.00	10	2,190.00	40	8,760.00
48	Photo Paper matte	Elit premium Photo Paper	82.00	pack	10	820.00		-	10	820.00		-	20	1,640.00
49	Record Book, 500 pages	white bond, non-blot, Smythe	4.00	book	20	80.00		-		-		-	20	80.00
50	Ring Binder, 12.52mm x 1.12 m	plastic, 80 rings assorted colors	12.00	piece	20	240.00		-		-		-	20	240.00

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51	Ring Binder, 24mm x 1.12 mete	plastic, 80 rings assorted colors	32.00	piece	20	640.00		-		-		-	20	640.00
52	Ring Binder, 50mm x 1.12 mete	plastic, 80 rings assorted colors	8.00	piece	20	160.00		-		-		-	20	160.00
53	Ring Binder, plastic 19mm x 1.1	plastic, 80 rings 0.55 thickness	75.00	piece	10	750.00		-	10	750.00		-	20	1,500.00
54	Scissors	Heavy Duty	150.00	each	10	1,500.00	10	1,500.00	10	1,500.00	10	1,500.00	40	6,000.00
55	Sign pen, black	gel type, 0.5mm needle tip. Pentel	100.00	piece	10	1,000.00	10	1,000.00	10	1,000.00	10	1,000.00	40	4,000.00
56	Staple wire	standard	35.00	box	10	350.00	10	350.00	10	350.00	10	350.00	40	1,400.00
57	Substance paper	24 GSM (Xerox paper)	200.00	ream	10	2,000.00	10	2,000.00	10	2,000.00	10	2,000.00	40	8,000.00
58	Tape, Masking, 24mm width	usable length of 50 meters min..	38.00	roll	10	380.00	10	380.00	10	380.00	10	380.00	40	1,520.00
59	Tape, Masking, 2"	48mm width, usable length of	80.00	roll	10	800.00	10	800.00	10	800.00	10	800.00	40	3,200.00
60	Tape, Packaging, 48mm wdith	usable length of 50 meters min..	20.00	roll	10	200.00	10	200.00	10	200.00	10	200.00	40	800.00
61	Tape, transparent, 1"	usable length of 50 meters.	17.00	roll	10	170.00	10	170.00	10	170.00	10	170.00	40	680.00
62	Tape	ouble adhesive tap	65.00		12	780.00	12	780.00	12	780.00	12	780.00	48	3,120.00
63	Paper	Wrapping Paper	85.00		10	850.00	10	850.00	10	850.00	10	850.00	40	3,400.00
64	Divider	Divider with Tab	160.00		10	1,600.00	10	1,600.00	10	1,600.00	10	1,600.00	40	6,400.00
65	Computer	Personal Computer	50,000.00		2	100,000.00		-		-		-	2	100,000.00
66	Component	Component	9,500.00		1	9,500.00		-		-		-	1	9,500.00
67	Printer	Printer	10,000.00		1	10,000.00		-		-		-	1	10,000.00
68	Battery	Rechargeable Bat	300.00		12	3,600.00		-		-		-	12	3,600.00
69	Battery	AA Battery Charge	3,000.00		2	6,000.00		-		-		-	2	6,000.00
70	Tarpulin	Tarpulin	2,000.00		5	10,000.00	5	10,000.00	5	10,000.00	5	10,000.00	20	40,000.00
71	Newsletter	Newsletter	150,000.00			-	1	150,000.00		-	1	150,000.00	2	300,000.00
72	Internet	BroadBand Post paid	20,000.00		1	20,000.00		-		-		-	1	20,000.00
73	Give aways	orporate give away	1,500.00		60	90,000.00		-		-		-	60	90,000.00
74	Blazer	TESDA Blazer	6,500.00		10	65,000.00		-		-		-	10	65,000.00
75	Shirt	TEDA Polo Shirt	3,500.00		10	35,000.00		-		-		-	10	35,000.00
76	Newsletter	D & J News Runner	15.00		5,000	75,000.00		-		-	5,000	75,000.00	10000	150,000.00
77	Tokens	Tokens	30,000.00		1	30,000.00	1	30,000.00	1	30,000.00	1	30,000.00	4	120,000.00
78	Camera	pair of Nikon Cam	15,000.00		1	15,000.00		-		-		-	1	15,000.00
79	Plaque and Tropy	Plaque and Thropy	3,500.00			-		-	10	35,000.00	10	35,000.00	20	70,000.00
80	Frames	Frames	150.00		25	3,750.00	25	3,750.00	25	3,750.00	25	3,750.00	100	15,000.00

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					Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.
81	Tagboard	Tagboard	150.00		25	3,750.00	25	3,750.00	25	3,750.00	25	3,750.00	100	15,000.00
82	Computer	LCD Monitor	8,000.00		2	16,000.00		-		-		-	2	16,000.00
83	Stamp	Date Stamp	600.00		2	1,200.00		-		-		-	2	1,200.00
84	Mouse	Logistic mouse	1,200.00		2	2,400.00	2	2,400.00	2	2,400.00	2	2,400.00	8	9,600.00
85	External Drive	External Drive 500G	3,000.00		8	24,000.00		-		-		-	8	24,000.00
86	Coffe Maker	fee maker for 12 c	7,000.00		1	7,000.00		-		-		-	1	7,000.00
87	Computer	Headset	600.00		8	4,800.00		-		-		-	8	4,800.00
88	Computer	Logistic Keyboard	1,500.00		3	4,500.00		-		-		-	3	4,500.00
89	Camera	Camera Nikon Ba	2,000.00		1	2,000.00		-		-		-	1	2,000.00
SUBTOTAL													1,670,825.24	

SUMMARY:

I. Social Marketing Advocacy Services	3,329,174.76
II. IEC, Equipment, Supplies and Materials	1,670,825.24
GRAND TOTAL	5,000,000.00