

## ANNUAL PROCUREMENT PROGRAM

For the Calendar Year 2013

Office : RCO-OED/SDND/PDD Program/Project: \_\_\_\_\_

Fund: 101

Item No.	Article / Description	Unit Price	Unit	1st Qtr.		2nd Qtr.		3rd Qtr.		4th Qtr.		Total	
				Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Total Amt.	Qty.	Tot.Amt.	Qty.	Amount
	<b>A.1 IT REGULAR CONSUMABLES</b>												
	Toner Q2613A (13A)	2,000.00	cart	2	4,000.00	2	4,000.00	2	4,000.00	3	6,000.00	9	18,000.00
	Toner Brother TN 2060	1,500.00	cart	4	6,000.00	3	4,500.00	3	4,500.00	3	4,500.00	13	19,500.00
	Ink,HP Tricolor C9361W 93	1,000.00	cart	5	5,000.00	5	5,000.00	6	6,000.00	6	6,000.00	22	22,000.00
	Ink, HP Black C9362 92	900.00	cart	6	5,400.00	6	5,400.00	6	5,400.00	6	5,400.00	24	21,600.00
	Ink HP Tricolored ( 704 )	400.00	cart	15	6,000.00	15	6,000.00	15	6,000.00	15	6,000.00	60	24,000.00
	Ink HP Black ( 704 )	400.00	cart	25	10,000.00	25	10,000.00	25	10,000.00	25	10,000.00	100	40,000.00
	Ink, HP PSC 1315, black C8727A	900.00	cart	10	9,000.00	10	9,000.00	10	9,000.00	5	4,500.00	35	31,500.00
	Ink, HP PSC 1315, colored C8728A	1,000.00	cart	8	8,000.00	8	8,000.00	5	5,000.00	5	5,000.00	26	26,000.00
	Ink HP Tricolored ( 22 )	1,000.00	cart	6	6,000.00	5	5,000.00	5	5,000.00	5	5,000.00	21	21,000.00
	Ink HP Black ( 21 )	800.00	cart	5	4,000.00	5	4,000.00	5	4,000.00	5	4,000.00	20	16,000.00
	Inkjet HP CB33w colored 75	900.00	cart	5	4,500.00	5	4,500.00	5	4,500.00	5	4,500.00	20	18,000.00
	Inkjet HP black 74	800.00	cart	5	4,000.00	5	4,000.00	5	4,000.00	5	4,000.00	20	16,000.00
	Ink hp 685 Cyan	500.00	cart	0	-	0	-	4	2,000.00	4	2,000.00	8	4,000.00
	Ink hp 685 Magenta	500.00	cart	0	-	0	-	4	2,000.00	4	2,000.00	8	4,000.00
	Ink hp 685 Yellow	500.00	cart	0	-	0	-	4	2,000.00	4	2,000.00	8	4,000.00
	Ink hp 685 blak	500.00	cart	0	-	0	-	8	4,000.00	8	4,000.00	16	8,000.00
	USB - (NANO) Flash Drive,32GB, Thumb size, Imation	1,000.00	pcs.	0	-	4	4,000.00	4	4,000.00	0	-	8	8,000.00
	DVD -R ( Maxell) 4.8GB 120min Video 5 pcs /pack	20.00	pc.	100	2,000.00	0	-	100	2,000.00	0	-	200	4,000.00
	CD -RW (12 pcs. / box Sony brand)	150.00	box	10	1,500.00	0	-	10	1,500.00	10	1,500.00	30	4,500.00
	<b>A.2 Equipment/ IT NON CONSUMABLES</b>				-		-		-		-		-
	CPU, Intel Core i5-3470 3.2Ghz up to 3.60Ghz,6mb cache, Asus P8H61-R2.0, 2GB DDR3 MEMORY, 500GB HDD Sata, Power color 2GB 5450, Casing w/. 500watts, DVD -RW Internal, Keyboard and Mouse	10,000.00	unit	2	20,000.00	0	-	0	-	3	30,000.00	5	50,000.00
	Computer Monitor LED, flat screen, 19'	5,708.00	unit	1	5,708.00	0	-	1	5,708.00	0	-	2	11,416.00
	External HDD, Western Digital,1TB	6,000.00	Unit	0	12,000.00	2	-	0	-	0	-	2	12,000.00
	TV LED 19E65 (Sharp/Sony Brand) 20 inches	10,000.00	unit	1	10,000.00	0	-	0	-	0	-	1	10,000.00
	Tablet / I PAD Brand Apple / Samsung (Computer)	10,000.00	unit	0	-	0	-	0	-	9	90,000.00	9	90,000.00
	Mouse Pad, for the protection of mouse being use	20.00	pc.	10	200.00	0	-	0	-	0	-	10	200.00
	Mouse Genius, PS/2 type w/ mouse pad 2 button + 1 scroll optic	200.00	unit	5	1,000.00	0	-	0	-	5	1,000.00	10	2,000.00
	Filing Cabinet 3 layers, beige Lateral (30 inches x 72 inches)	9,000.00	units	0	-	4	36,000.00	0	-	0	-	4	36,000.00
	WI - FI stick	2,000.00	lot	0	-	3	6,000.00	3	6,000.00	3	6,000.00	9	18,000.00

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	Kaspersky ANTI - VIRUS 2013	1,000.00	pack	5	5,000.00	0	-	0	-	0	-	5	5,000.00
	Printer , Lazer 20ppm printing speed , 1200x1200 dpi, w/ power cord , interface cable , toner cartridge , software drivers and manuals brand new	5,798.00	unit	0	-	2	11,596.00	0	-	0	-	2	11,596.00
	Cignal ( 1 lot Subscription )	1,290.00	lot	3	3,870.00	3	3,870.00	3	3,870.00	3	3,870.00	12	15,480.00
	UPS,line interactive topology, w/. Sealed maintenance free batteries,520VA-600VA, brand new	1,300.00	unit	0	-	0	-	5	6,500.00	0	-	5	6,500.00
	Magic Sing w/ chips	2,000.00	lot	0	-	1	2,000.00	0	-	0	-	1	2,000.00
	Shredder ( Paper Shredder)	5,000.00	pcs.	0	-	1	5,000.00	0	-	0	-	1	5,000.00
	<b>A.3 COMMON OFFICE SUPPLIES</b>												
	Alcohol, rubbing,70% Isopropyl, 500ml (Green Cross brand)	49.70	bottle	20	994.00	0	-	20	994.00	10	497.00	50	2,485.00
	Acetate Films, 0.075mm (gauge #3) 50 meters in leght	572.00	roll	0	-	0	-	0	-	2	1,144.00	2	1,144.00
	Adoptor 2round and 3round 220 Volts	200.00	pc.	5	1,000.00	0	-	0	-	0	-	5	1,000.00
	Ballpoint Pen, fine point, black, Pilot brand	210.00	box	0	-	3	630.00	3	630.00	3	630.00	9	1,890.00
	Battery, size AA, energizer, 2pcs./packet,	60.00	pack	0	-	10	600.00	10	600.00	10	600.00	30	1,800.00
	Battery, size AAA, energizer, 4pcs./packet,	60.00	pack	0	-	10	600.00	10	600.00	10	600.00	30	1,800.00
	Clips, paper gem type ,33mm, vinyl coated , asstd. Colors 100/box /146g/box	9.00	box	0	-	20	180.00	20	180.00	20	180.00	60	540.00
	Clips, paper gem type jumbo,33mm, vinyl coated , asstd. Colors 100/box /50g/box	10.00	box	0	-	20	200.00	20	200.00	20	200.00	60	600.00
	Data Man/ Folder, 75mm x 230mm x 380mm min, outside I cover w/. Leatherette paper, inside I covered w/. Leatherette paper, w/ level archfile,w/ finger ring , blue	62.00	pcs.	30	1,860.00	0	-	0	-	30	1,860.00	60	3,720.00
	Data Man/ Data File Box with Cover	200.00	pc	0	-	0	-	30	6,000.00	30	6,000.00	60	12,000.00
	Cellophane Paper Size 36x39 (assorted colors)	17.00	pcs.	0	-	0	-	0	-	50	850.00	50	850.00
	Eraser, for white board	10.00	pc.	0	-	5	50.00	0	-	0	-	10	50.00
	Cartolina, assorted color, 572mmx724mm/ 20 pcs per pack	51.50	packs	0	-	5	257.50	5	257.50	0	-	10	515.00
	Scissors Stainless,158mm min. leght, Symmetrical Joy brand	15.60	pc.	0	-	10	156.00	0	-	10	156.00	10	312.00
	Clips, backfold ,50mm, all metal 12 pcs./ box, Joy brand	40.00	box	10	400.00	0	-	10	400.00	0	-	20	800.00
	Clip, backfold, 25mm all metal, 12 pcs /box, prince brand	11.00	box	10	110.00	0	-	10	110.00	10	110.00	30	330.00
	Double Adhesive Tape (3M brand) 1 inch	75.00	pc.	0	-	5	375.00	5	375.00	0	-	10	750.00
	Extension Cord Heavy Duty	250.00	pc	0	-	5	1,250.00	0	-	0	-	5	1,250.00
	Flower/Plants Pots, Indoor plants	100.00	pc.	0	-	50	5,000.00	0	-	0	-	50	5,000.00
	Correction Fluid, pen	45.00	pc.	0	-	0	-	12	540.00	0	-	12	540.00
	Correction Fluid, waterbase white opaque, 15ml / bottle	11.70	bottle	0	-	10	117.00	0	-	0	-	10	117.00

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	Folder,Business File A4 10 pcs./ pack red & blue	35.00	pc	0	-	100	3,500.00	100	3,500.00	100	3,500.00	300	10,500.00
	Fax Paper	75.00	pcs.	0	-	50	3,750.00	50	3,750.00	0	-	100	7,500.00
	Folder, plain long size	5.00	pc.	100	500.00	0	-	100	500.00	0	-	200	1,000.00
	Folder 3 hole 3 inches wide, 131/2 inches long color blue	175.00	pcs.	50	8,750.00	0	-	50	8,750.00	50	8,750.00	150	26,250.00
	Glue, Elmers brand	45.00	bottle	0	-	0	-	10	450.00	0	-	10	450.00
	Post it Pad (3m ,73mmx93mm)	12.00	packs	20	240.00	20	240.00	20	240.00	20	240.00	80	960.00
	Post it Pad (3m ,73mmx73mm)	10.00	packs	20	200.00	20	200.00	20	200.00	20	200.00	80	800.00
	Paper, for PPC, 210mmx297mm.( A-4) 80gsm	150.00	reams	20	3,000.00	50	7,500.00	50	7,500.00	70	10,500.00	190	28,500.00
	Paper, for PPC short, 80gsm	140.00	reams	0	-	5	700.00	5	700.00	5	700.00	15	2,100.00
	Paper for PPC Long 80gsm	150.00	reams	0	-	10	1,500.00	10	1,500.00	10	1,500.00	30	4,500.00
	Invitation Paper A4 Size Different Colors	350.00	reams	5	1,750.00	0	-	5	1,750.00	0	-	10	3,500.00
	Puncher,heavy duty w/. 2 hole guide approx 6.5mm diameter	77.90	pc.	0	-	5	389.50	0	-	0	-	5	389.50
	Staple Wire,Standard #35 5000 /box	30.00	box	10	300.00	10	300.00	10	300.00	10	300.00	40	1,200.00
	Paper Pads, Notebooks 40 leaves ,ruled spiral, 55gsm	10.00	pc	0	-	0	-	30	300.00	0	-	30	300.00
	Pencil Mongol # 2	50.00	boxes	5	250.00	5	250.00	5	250.00	5	250.00	20	1,000.00
	TAPE, masking , 24MM (1") width, usable length of 50M tape	25.00	pc	0	-	20	500.00	20	500.00	0	-	40	1,000.00
	TAPE, transparent, 24MM (1") width, usable length of 50M tape	25.00	roll	0	-	20	500.00	0	-	20	500.00	40	1,000.00
	Tissue paper, 2 ply sheets, 12 rolls/pack	95.00	pack	10	950.00	10	950.00	10	950.00	10	950.00	40	3,800.00
	Twine, plastic, one kilo per roll	42.65	roll	2	85.30	0	-	2	85.30	2	85.30	6	255.90
	Tarpaulin	850.00	pc.	2	1,700.00	2	1,700.00	2	1,700.00	2	1,700.00	8	6,800.00
	Tape packaging 2 width	25.00	roll	0	-	0	-	10	250.00	10	250.00	20	500.00
	Ring binder,12mmx1.2 m (3/4x44 plastic assorted colors	8.85	pc.	25	221.25	25	221.25	25	221.25	0	-	75	663.75
	Record Books,500 pages, 216mm x 330mm, 55gsm Official record book	93.60	book	20	1,872.00	0	-	30	2,808.00	0	-	50	4,680.00
	Record Books,300 pages, 216mm x 330mm, 55gsm Official record book	63.65	book	20	1,273.00	0	-	30	1,909.50	0	-	50	3,182.50
	Wrapping Paper, Kraft, 65 gsm 910mm width approx. 40mm (3kgs)	91.55	roll	0	-	0	-	5	457.75	0	-	5	457.75
	Staple Remover, twin jaws, prince brand	5.00	pc.	5	25.00	0	-	10	50.00	0	-	15	75.00
	Sign Pen, high tech pen, black Rotring brand .05	550.00	box	0	-	2	1,100.00	2	1,100.00	0	-	4	2,200.00

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	<b>B. Maintenance Supplies and Materials</b>				-		-		-		-		-
	<b>B.1 Regular Consumables</b>				-		-		-		-		-
	Dish Washing 500gm (Joy brand)	72.00	bottle	5	360.00	5	360.00	5	360.00	5	360.00	20	1,440.00
	Furniture cleaner, aerosol type, 440 ml/can(Pledge brand)	185.00	can.	5	925.00	5	925.00	5	925.00	5	925.00	20	3,700.00
	Air Freshener, aerosol type, 280m./can,orange flavor (Glade brand)	185.00	can	5	925.00	5	925.00	5	925.00	5	925.00	20	3,700.00
	Insecticide, aerosol type ( Baygon 500ml )	250.00	can.	0	-	5	1,250.00	5	1,250.00	0	-	10	2,500.00
	Toilet air Freshener	150.00	cans	5	750.00	0	-	0	-	5	750.00	10	1,500.00
	Toilet liquid soap (Hand Wash)	185.00	pcs.	0	-	2	370.00	2	370.00	0	-	4	740.00
	Toilet floor Mat	50.00	pc.	2	100.00	0	-	0	-	0	-	2	100.00
	Rag	30.00	kl.	5	150.00	5	150.00	5	150.00	5	150.00	20	600.00
	<b>TOTALS:</b>				<b>161,868.55</b>		<b>174,562.25</b>		<b>161,566.30</b>		<b>252,632.30</b>		<b>750,629.40</b>